

Community Emergency Plan

Enstone Parish Council

February 2013

Amendment Number:..... Date:.....

Distribution List:-

Name/Place	Format
All Parish Councillors	Electronic
	1 x hardy copy in a loose-leaf binder
Oxon County Council	Electronic
St Kenelm's Church	Electronic
Enstone Primary School	Electronic
Enstone Social Club	Electronic
Enstone website	Electronic
Mr Andrew Beaney, District Councillor Mr Nigel Colston, District Councillor	West Oxfordshire District Council
PCO Chris Jones	Electronic

Record of Amendments

Amendment Number	Date Issued	Date Amended	Amended By
Beth Sinclair email address	March 2012	Feb 13	Beth Sinclair
Cllr. Seward surname	March 2012	Feb 13	Beth Sinclair

In Case of Emergency

Call 999

Give them the following information:

- Your name
- Your contact number
- Details of the incident
- Exact location
- Emergency Services requested
- Estimated casualties
- Hazards & road blockages

Make contact with some or all of the following
See contact list at Page...

- District Council.....(Page 3).....
- Start a log(Page 5).....
- Response team.....(Page 3).....
- Those at risk.....(Page 4).....
- Key Holders*(Page 3).....
- Volunteers.....(Page 3).....
- Parish Clerk.....(Page 3 or 4).....
- On-scene emergency services.....

- If decision is made to open a Survivor Reception Centre

Emergency Management Team (or equivalent)

Name	Contact Number	E-mail
Mr David Parris, Chairman	01608 677088	parrises@spdp88.plus.com
Mrs Nikki Knott, Vice Chairman	01608 677665	nikki@litchfieldfarm.co.uk
Mr Rob McGrigor	01608 678873	Rmcgrigor@kinetixcf.com
Mr Chris Fisher	01608 677433	Chris8@rocketship.com
Mr Neil Percival	01608 678156	rae.percival@care4free.net
Mr Barry Palmer	01608 677049	barry@palmer30.eclipse.co.uk
Mrs Marilyn Ivings	01608 677307	Marilyn.ivings@furlongfarm.co.uk
Mrs Carole Glendinning	01608 678101	cseward@ocms.ac.uk
Miss Laura Monaghan	07947 242976	laura.monaghan4@gmail.com
Mr Richard Parker	01608 677220	parkers_catering@hotmail.com
Mrs Beth Sinclair, Clerk	01608 641051	Bethsinclair2@gmail.com

District Council Contact:

Day/Times	Contact Number	E-mail
Mon – Fri (time to time)	01993 861000	

Survivor Reception Centres/Meeting Place

Premises	Function	Key Holder	24 hr Contact Number
Sports Club, Enstone	Reception Centre	Ron & Veronica Bott	01608 678189
		John & Julian Watts	01608 677339
St Kenelm's Church, Enstone	Reception Centre	Mr Ian Henderson	01608 678348
		Rev Mark Abrey	01608 676572

Volunteers

Name	Skill	Contact Number
	Doctor	
PCO Chris Jones	Police officer	999 or 101 for non-emerg
Thames Valley Police		0845 8505 505

Community Organisations

Community organisations can be helpful in identifying vulnerable people or communities in an emergency.

Organisation	Name & Role of contact	Contact Number
Parish Church	Vicar – Rev Mark Abrey	01608 676572
Parish Councillors		

Local Resources

Resource	Owner/Operator	Contact Number
Portable generator		
4x4	Mr Richard Parker	As above
Tractor	Mrs Nikki Knott	As above

Annex 1 to the Oxfordshire Guide to Producing Community Emergency Plans

Enstone Parish Council

Emergency Contact information for
(enter organisation)

Emergency Contact Numbers

If the emergency services need to contact a member of your organisation in an emergency, which number(s) could they call? It is important to include at least 2.

Name (optional)	Working hours	24 hour
Mr Richard Parker	07860 796817	01608 677220
Mrs Nikki Knott	07711 545595	01608 677665

Survivor Reception Centres

Facility ¹	Address ²	Contact Numbers ³ (24hr)	Capacity ⁴ (Approximate)
Sports Club	Charlbury Rd, Enstone	Ron & Veronica Bott; 01608 678189 & John & Julian Watts 01608 677339	80 for a few hrs; 60 people can be seated A member of the PC to be present during this period
St Kenelm's Church, Enstone	Church Enstone, Oxon	Mr Ian Henderson 01608 678348; Rev. Mark Abrey 01608 676572; Rev Andrew Thayer 01608 678424; Mr Ashley Rogers 01608 678136	Approx 100

¹ E.g. Village Hall or Rising Sun Pub

² Please include a Post Code

³ These are the contact number for the key holders for the facility and it is important to provide at least 2.

⁴ How man people could the facility hold seated (roughly).

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