

## DRAFT MINUTES

### ENSTONE PARISH COUNCIL

A Meeting of the Council was held in Enstone Parish Hall on  
Thursday 27<sup>th</sup> September 2018 at 7.15 pm

PRESENT: Parish Councillors N. Knott (Chair), P. Butler, C. Glendinning, M. Ivings,  
P. Shaw, R. Parker, A. Lee, T. Gilbert, P. Johnson, District Cllr. Andrew  
Beaney and one member of the public

APOLOGIES: Cllr. D. Robottom

IN ATTENDANCE: Mrs Beth Sinclair – Parish Clerk

Cllr. Knott welcomed everyone to the meeting.

#### 89. **DECLARATIONS OF INTEREST:-**

- Cllr. Knott declared an interest in Item 10, Planning Applications (The Crown Cottage) and Cllr. Peter Butler would Chair this part of the meeting. Cllr. Parker declared an interest in Item 10, Planning Applications (Taillards Barn, Gagingwell).

#### 90. **MINUTES OF THE PREVIOUS MEETING:-**

- The minutes of the Parish Council Meeting held on Thursday 27<sup>th</sup> September 2018, having been previously circulated were taken as read, agreed and signed.

#### **PLANNING APPLICATION:- Cllr. Butler Chaired this item**

- **The Crown Cottage, Church Enstone, 18/02669/HHD** - Demolition of existing garage and erection of two storey side extension and construction of first floor rear extension. Mr. George Irvine, Landlord of The Crown Inn, attended the meeting to address his concerns regarding this planning application:-
  - a. The impact on The Crown Inn as a community facility
  - b. The impact of the The Crown Inn which is a Grade II listed building – the application would not be in keeping with the character of The Crown Inn.
  - c. The application's design and visual impact and how this would affect The Crown Inn which was built 300 years ago. The future of the pub needs to be protected, a policy supported by Government.
  - d. Part of the National Planning Policy requires planning decisions to protect public houses from new development.
  - e. Being contrary to the Local Plan, the extension would dominate the entire building and create an unsatisfactory relationship between the two properties.

The Parish Council discussed this further:-

- i. Would the planning application affect the business of the pub i.e. with the extension, the pub garden might feel claustrophobic and would block out the evening sunlight.

- ii. Cllr. Lee explained that the Parish Council's role with planning applications is to raise local issues that the WODC Planning Department might miss.
- iii. Cllr. Shaw reiterated that the pub was an important part of the community and that it was vital it is not affected by the proposed development.
- iv. The pub garden had recently been revamped with additional tables and parasols.
- v. Where would the residents park if the garage was to be converted? It was important to raise this issue with the planners as parking was already very difficult in this area.

It was agreed that the clerk would respond to the WODC Planning Department regarding concerns over car parking within the area. Additionally, although the Council did not object to the application, the planning department would need to consider whether the planning application would be detrimental to the business of the The Crown Inn.

Mr. Irvine was thanked for attending the meeting.

91. **MATTERS ARISING:**

- **Breach of planning at Enstone Airfield** – Ongoing
- **Snow Plough, insurance** – Awaiting response from OCC
- **Noticeboard** – Cllr. Gilbert agreed to repair and replace the two broken locks. Ongoing
- **Artyard Café** – The New Premises Licence confirmed that the Artyard Café was licenced to have live and recorded music playing until 11.30 pm. Noted.
- **Salt Bags** – A bag had only been ordered for Radford as Fulwell did not need one.

92. **PUBLIC DISCUSSION**

- *Website – enstoneparish.org* – A resident had reported that the minutes for July and August had not been put onto the website and the webmaster has apologised for this oversight. It was also noted that the Parish Councillors' names and contact details had also been taken off the website – this was temporary whilst the new GDPR regulations stipulated what was required. It was advised that the Parish Councillors all have a generic email advertised, and not a personal email, and the webmaster would organise this. No telephone numbers would be put onto the website apart from the Chair and Clerk. The clerk would contact the Monitoring Officer at WODC as to whether or not the Parish Councillors' Declarations of Interest should be put onto the parish website.
- *Beaconsfield Farm* – Cllr. Knott reported that the planning application for a track had been put on hold whilst an archaeology report was undertaken. Noted.
- *Litter Bins* – Cllr. Glendinning reported that the litter-bin at the top of Cleveley Road had split – DC Andrew Beaney would inform the WODC regarding this. The bins outside the shop and school were also old and DC Andrew Beaney would recommend to the WODC that these be replaced. Ongoing
- *Loud noises at ABN* – Cllr. Parker explained that the fan noises were still very loud at The Mill. The H & S report had not been received and the clerk would chase this up.

93. **COUNTY COUNCILLOR'S REPORT**

- No report had been received

94. **DISTRICT COUNCILLOR'S REPORT**

- *Wild Boar* – DC Andrew Beaney confirmed that the owner of the wild boar was not required to have a gun. Noted
- *The Local Plan* – This had been approved by Cabinet at WODC.
- *Recycling* – DC Andrew Beaney confirmed that should residents require two normal-sized recycling bins, this was acceptable but the preference was for residents to have one large recycling bin.
- *Heythrop Park* – The concern regarding excessive noise at night was under investigation.

95. **PARISH HALL MATTERS:-**

- *Bore Holes* – The drillers had had difficulties with the strata and after five days had to abandon the first hole. The drilling had, therefore, been restarted in a new position and further costs had been incurred, and authorised, as a result of this. Noted.

96. **CORRESPONDENCE:-**

*West Oxfordshire District Council:-*

- *West Oxfordshire Local Plan 2031* – West Oxfordshire District Council's Local Plan has been accepted by the Government's Planning Inspectorate. The Local Plan sets out how the District can achieve economic growth and a housing target of 15,950 new homes, although some have already been built as the Plan covers the period from 2011 to 2031. Noted
- *Blenheim Affordable Homes Scheme* - The first new homes forming part of Blenheim and WODC's ground-breaking affordable housing scheme at Long Hanborough will be ready for occupation from next month. The initial phase of 11 homes are all available for socially-rented and shared ownership and will be completed between October and February 2019 and a further 48 affordable homes will follow at the site. Noted
- *Publica signs up to Local Digital Declaration* - Publica Group has just signed a Local Digital Declaration, which commits the company to the provision of local public services that will fully meet customer requirements in the Internet age. This means that Publica, which provides services to four partner councils (West Oxfordshire, Cotswold and Forest of Dean District Councils and Cheltenham Borough Council), will: Design services that best meet the needs of residents, Challenge the technology market to offer the best tools and services required, Protect the privacy and security of citizens and Deliver better value for money. Noted
- *Ground-breaking social housing scheme launched* – This community housing project will involve the tenants renovating the Witney property and being given the opportunity to learn different trades at the same time with the help of experts through apprenticeship schemes. Noted

- *'Water Day' to discuss river pollution* - Amid growing concerns around water pollution and flooding in the River Windrush, WODC is hosting an open event to hear from water industry experts on Thursday 4 October, and both the Environment Agency and Thames Water have agreed to give presentations and answer questions. Noted.
- *New waste and recycling calendars* – The dates for collections are now on the website. Noted.
- *Citizens Advice West Oxfordshire wins contract to deliver advice on key issues* - Cabinet members supported the recommendation that all four areas of the contract to advise on employment, housing, welfare benefits and debt and money management be awarded to the organisation following a tendering exercise. CAWO was previously awarded a grant to operate the services but following a review of grant funding, it was decided to commission them on a contractual basis. The new contract, worth £79,640, will run for 18 months from 1 October. Noted.
- *Local Government Association (LGA) Corporate Peer Challenge* – the WODC will be hosting this event on Wednesday 10<sup>th</sup> October and one member of the Parish Council was invited to attend. *The clerk would send the Parish Council's apologies.*

*Oxfordshire County Council:-*

*Speedwatch Campaign* – Cllr. Peter Butler updated the Council as follows:-

- Cllr. Butler is meeting Mr James Wright from Oxfordshire County Council for a site visit to look at the following areas of concern:-
  - Gagingwell – Repainting of the “Go Slow” red signs – Renault has conveyed that it would put some funding towards traffic calming at Gagingwell
  - From the A44 onto the B4030
  - A response from the Senior Transport Planner at Oxfordshire County Council had been received regarding the S106 monies, should the Mullin Project be approved. Unfortunately, the areas of concern raised by the Parish Council would not be covered under the Mullin Scheme. The Parish Council would raise this with County Cllr. Hilary Hibbert-Biles.
  - There had been marked improvement along the B4022 following the installation of the 40 mph signs from the original 60 mph signage.
  - Dual Message Display* – Following the cessation of the use of the hand held speed gun by Thames Valley Police, Cllr. Butler had received advice regarding the recommended Dual Message Display which costs £1,985.00 + VAT and delivery. This is hand held, has a battery life of 12 hours and would capture the data and display either a smiley/sad face, an emoji, or both. It was unanimously approved that Cllr. Butler contacts County Cllr. Hibbert-Biles regarding funding towards this (maximum cost £1,000.00) and that the Parish Council would pay the excess cost. Cllr. Shaw recommended that Gagingwell has a unit installed that can be fixed onto a post on an everyday basis and this would be discussed.

- *Temporary Road Closure at Enstone, Gagingwell and Abbey Barn* – The road would be closed from 5<sup>th</sup> November to 8<sup>th</sup> November in order to install a new water connection involving excavating 6 m of carriageway and 2 m of footpath. Noted
- *Highways Depot Open Days* – The Depot at Deddington would be open on Saturday 13<sup>th</sup> October. Noted
- *How to improve services and reduce costs* – An email from Mr Peter Clark, Chief Executive at OCC had been received regarding this. Noted.
- *Oxford-Cambridge Expressway Announcement* – The County Council had responded to the initial review with concern regarding detailed plans of access to the M40 through Oxfordshire. Noted.

**Other:-**

- **OALC – August** – The Update for August was circulated to all members. Noted
- **Enstone Show** – Cllrs. Shaw & Glendinning reported that the show had been most successful with an increase in numbers attending this year. The ABN lorry had proved to be very popular. There are also several new members on the committee, which was excellent news.
- **Rights of Way** – A neighbouring Parish Council had contacted the Chair regarding overgrown footpaths along the bridleways south of the B4030 and east of Enstone. The clerk had reported this to Highways. Noted
- **The Theatre, Chipping Norton** – The clerk had received a letter requesting a donation towards the running costs at Chipping Norton Theatre. After discussion, the suggestion of a donation of £100.00 was put to a vote. Five Parish Councillors voted in favour of this, three voted against and one Parish Councillor abstained.
- **Parking at the Village Shop** – There had been problems with cars parking for longer than two hours in the designated bays. The query was raised as to whether the time limit should be reduced to 30 minutes but this would not be possible due to the hair salon where clients needed to stay for up to two hours. The parking issue would continue to be monitored.
- **Grass Cutting Contracts 2019** – It was agreed that the clerk will send out letters to various contractors, as in previous years, asking for a quote for seven cuts for the 2019/2020 season. The clerk felt that this year, the contract with WODC had been disappointing, with invoices and responses to queries not being received.
- **Sports Club – Land Valuation** – The four yearly review, which is a requirement from the District Council as the land is a Parish Council asset, is due for renewal in November 2018. After discussion, it was agreed that the clerk would obtain three quotes for undertaking this work from Taylor & Fletcher, Maxwell Douglas and Chancellors, all based in Chipping Norton.

**97. Planning Applications:-**

- **The Long Barn, Oxford Road, Old Chalford, 18/02393/FUL** - Extension of existing car park to provide an additional 20 spaces. *No objection*
- **Taillards Barn, Gagingwell, 18/02658/HHD** - Erection of detached garage/store – *No objection*

- **Marshalls Barn, Church Enstone, 18/02556/FUL m**- Repair and alteration of walls to form new dwelling. *No objection*
- **Westbury Farm, Little Tew Road, Church Enstone, 18/00156/PENF** - Planning Enforcement in place – *Noted*

**Decisions Received:-**

- **23 The Paddocks, Enstone, 18/02137/HHD** - Alterations to increase garage height by 1.5 metres to form additional living accommodation and insertion of dormer windows to front and rear elevations. The insertion of roof light windows to front and rear elevations. *Approved*
- **Pine Croft, Cleveley, 18/01905/HHD** - Alterations & erection of two storey extension - *Approved*

98. **Finance:-**

- a. *To agree the following accounts for payment:-  
Santander Account (normal parish account):-*

• Mrs Beth Sinclair	£638.88
• NEST Pension Scheme	£11.63
• PC World, lap top	£499.00
• WODC, grass cutting	£1,458.82
• WODC, loan	£573.61
• Chipping Norton Theatre, donation	£100.00

- b. *Finance Meeting* – The finance meeting to set the budget for 2019/2020 was arranged for Monday 12<sup>th</sup> November at 7.15 pm. *Noted.*

99. **Dates of Next Meetings:-**

- Thursday 25<sup>th</sup> October 7.15 pm
- Monday 12<sup>th</sup> November 7.15 pm – Finance Meeting
- Thursday 29<sup>th</sup> November 7.15 pm

There being no further business the meeting ended at 8.50 pm.