

DRAFT MINUTES

ENSTONE PARISH COUNCIL

A Finance Meeting of the Council was held in Enstone Parish Hall on
Monday 11th November 2019 at 7.15 pm

<u>PRESENT:</u>	Parish Councillors N. Knott (Chair), R. Parker, C. Glendinning, P. Shaw, P. Johnson and D. Robottom
<u>APOLOGIES</u>	Cllrs. M. Ivings, T. Gilbert & A. Lee
<u>IN ATTENDANCE</u>	Mrs. B. Sinclair (clerk)

The Chair welcomed everyone to the meeting.

1. **Apologies for Absence** had been received by Cllr. M. Ivings who was poorly.
2. **Review of Minutes from Finance Meeting held 12th November 2018:-**
 - A £5,000.00 payment was made to WODC to pay off some of the current loan.
 - The invoice from David Einig was finally received totalling £7,000.00 which was duly paid.
 - £5,000.00 towards traffic management at Gagingwell was to be undertaken during the 2019/2020 financial year. The clerk had contacted UniPart and was awaiting a response.
3. **Statement of Affairs to 30.9.2019** – Cllrs. Lee and Gilbert had sent apologies for the meeting and so these would be checked and signed on 21st November.
4. **Grass Cutting Contract 2020/2021:-**
 - WODC had quoted circa £10K and Thomas Fox circa £6K. No response had been received from Jack Payne.
 - It was agreed that the clerk would contact WODC for verification on the increase in the cost and would also obtain references from Thomas Fox. A decision would be made on 21st November.
5. **Draft Budget 2020/2021:-**
 - This had been circulated to all members prior to the meeting.
 - After discussion the following were agreed:-
 - a. *The Planks* - In view of the works required at The Planks, the PC would fund £2,000.00 towards the cost of this, on the understanding that the works by Oxfordshire County Council be bought forward. Cllr. Glendinning reported that the Cotswold Wardens were also able to receive a grant and she would enquire further regarding this. The earliest the planks could be replaced/repared would be March

as it was currently too wet. The clerk would forward the emails received by OCC to Hilary Hibbert-Biles.

- b. *Renault Safety Week* – Renault had contacted Enstone Parish Council regarding its current Safety Week Campaign – banners will be displayed at either end of Gagingwell village and other surrounding villages to raise awareness. Renault is keen to meet with Enstone Parish Council to discuss road safety further and Cllr. Knott will organise a meeting. £5,000.00 will be spent on traffic calming at Gagingwell during this financial year. The clerk will chase up UniPart for costs of speed signage.
- c. *Traffic Calming through the Parish:-*

During the last few months, residents have raised issues concerning speeding in various places around the parish. Various suggestions to help with this include the installation of gates at either end of Enstone Village, improving road signage, installing 20 mphs signs along the Lidstone Road, Coxs Lane, Cleverley Road and The Drive. The Parish Council agreed a budget of £15,000.00 towards traffic calming during the 2020/2021 financial year.
- d. *Organise a Public Meeting* – The Chair suggested that a public meeting be arranged in the New Year to hear residents’ views on what the £15,000.00 should be put towards and the priorities for traffic calming. This was unanimously agreed and will be discussed further at November’s meeting.
- e. *Donation to Ensign Magazine* – It was agreed to increase this to £400.00
- f. *Training for new Councillors* – It was agreed to increase this to £300.00
- g. *Webmaster costs* – It was agreed to increase this to £250.00 from April 2020.
- h. *Winter Planning* - £1,000.00 was in the budget regarding the snow plough and insurance. The Chair will contact Sam Parsons regarding this.
- i. *Parish Directory* – A budget of £500.00 had been put towards updating the Parish Directory. This will be discussed further at November’s meeting.
- j. *Bore Holes* – Parish Hall – It was agreed to transfer £8,435.00 from the Parish Hall Account to the Santander account for the work carried out installing the bore holes.
- k. *Updated Budget* – The clerk will update the draft budget and circulate this to all members before November’s meeting.

6. **Enstone Parish Hall Account as at 30.9.2019**

- The balance is £22,399.60. £8,435.00 shall be reimbursed to the Santander Account for the work on the bore holes. This will leave a balance of circa £14,000.00. It was agreed that this will be kept in the account as reserves for the Parish Hall.

7. **Date of Next Meeting** – Thursday 21st November 7.15 pm – Main Hall

The Chair thanked everyone for attending and the meeting closed at 8.00 pm.