

## ENSTONE PARISH COUNCIL

A Meeting of the Council was held in Enstone Parish Hall on  
Thursday 26<sup>th</sup> July 2018 at 7.15 pm

PRESENT: Parish Councillors N. Knott (Chair), P. Butler, C. Glendinning, M. Ivings,  
P. Shaw, P. Johnson. R. Parker, A. Lee, D. Robottom, District Cllr.  
Andrew Beaney and County Cllr. Hilary Hibbert-Biles

APOLOGIES: Cllr. T. Gilbert

IN ATTENDANCE: Mrs Beth Sinclair – Parish Clerk

Cllr. Knott welcomed everyone to the meeting.

**67. DECLARATIONS OF INTEREST:-**

- There were no declarations of interest declared.

**68. MINUTES OF THE PREVIOUS MEETINGS:-**

- The minutes of the Parish Council Meeting held on Thursday 28<sup>th</sup> June 2018 and the Annual Parish Meeting held on 17<sup>th</sup> May 2018, having been previously circulated were taken as read, agreed and signed.

**69. MATTERS ARISING:**

- **Painting of second bus shelter** – Ongoing
- **Dangerous parking & reinstatement of white lines Coxs Lane** – Ongoing
- **Breach of planning at Enstone Airfield** – Ms. Kim Smith from WODC had undertaken a site visit and the investigation was ongoing
- **Visit to Wild Boar** – Cllr. C. Glendinning had visited the wild boar farm at Church Enstone. There are nine wild boar who have no access to the stream. Forty “organic” sheep are planned for next year. Cllr. Glendinning was informed that the owner did not need to have a gun on site and Cllr. Beaney would investigate this further
- **Snow Plough, insurance** – ongoing
- **Teenagers drinking in playing fields** – no response from PCSO Chris Jones - ongoing
- **Noticeboard** – Cllr. Gilbert to review the noticeboard to see whether it could be repaired or whether a new noticeboard was required. Cllr. Gilbert had sent his apologies.
- **Replacement slat from wooden seat** – this had now been replaced by a local carpenter and the clerk would thank him for undertaking this work on behalf of the Council.

**70. PUBLIC DISCUSSION**

- Cllr. Knott explained that she had removed a dead tree off the Green outside the village shop recently and discovered a hole in the ground, not connected to the tree. This is a Health & Safety matter and the clerk would contact Highways requesting that the hole be refilled as this was on Highways’ land. Cllr. Shaw would discuss the

replanting of a tree with the Horticultural Society and thanked Cllr. Knott for undertaking this work.

- Cllr. Knott queried whether permission had been granted for the Artyard Café to have live music outside as it had been very loud recently. Cllr. Beaney would investigate this.
- Cllr. Shaw explained that a neighbour in Gagingwell was concerned regarding the increasing noise levels from the ABN mill on the Enstone Airfield site at night time recently, particularly during the warm weather. The clerk would contact ABN concerning this.
- The clerk reminded Councillors regarding an invitation from Oxfordshire County Council to attend the Open Depot Day at Deddington on Saturday 18<sup>th</sup> August.
- Festival Traffic – Cllr. Knott requested that signage be placed at the Lidstone Road junctions ensuring that traffic is diverted to the A44 to Chipping Norton.

#### **71. COUNTY COUNCILLOR'S REPORT**

- County Cllr. Hilary Hibbert-Biles confirmed that Oxfordshire County Council and Cherwell District Council had now formed a new joint working arrangement commencing on 5<sup>th</sup> October. The current Chief Executive for Oxfordshire County Council had agreed to step down at this time. This also meant that there would be many changes in the Cabinet over the next month.
- A business case had been put forward to borrow £120 million for roads, particularly to repair the increasing number of pot holes within the County.
- County Cllr. Hibbert-Biles reminded the Council that she has £10,000.00 remaining in her budget to help Town and Parish Councils. Cllr. Shaw suggested that the Parish Council consider monies from this budget be put towards repainting the red “Go Slow” markings at Gagingwell. County Cllr. Hilary Hibbert-Biles would find out how much this would cost. Otherwise, the Parish Council may consult Renault to help fund this work.
- Cllr. Knott was concerned that the BBC had recently reported that the County Council was going to pass over pot hole maintenance to Town and Parish Councils – this was, apparently, incorrectly reported.
- Cllr. Knott reported that a motion to stop badger culling in West Oxfordshire had been defeated at a recent meeting.

#### **72. DISTRICT COUNCILLOR'S REPORT**

- District Cllr. Beaney invited members to the District Council's Economic & Social meeting on 20<sup>th</sup> September at 6.30 pm which would include an update on changes regarding planning enforcement. Cllrs. Butler & Ivings agreed to attend this.
- The road sweeping along the A44 would be undertaken shortly.
- Publica was now one year old and going well with the first year's savings totalling £412K which would be put back into the District Council.
- Land South of Oxford Road – Cllr. Knott had photographed the field for the proposed housing development which demonstrated that it was the only green field in the area – everywhere else was brown due to the current drought. The photograph had been forwarded to the Planning Department at WODC.

- Cllr. Knott queried the recent walkabout from MP Robert Courts as she had not received any information concerning this. District Cllr. Andrew Beaney and County Cllr. Hilary Hibbert-Biles both attended this and several Councillors had received fliers.

#### 73. **PARISH HALL MATTERS:-**

- *Community Facilities Grant – WODC* – Cllr. Lee confirmed that the grant had been approved towards the funding of the two additional bore holes. The grant totalled £5,271.06 and the Council thanked DC Andrew Beaney for his advice regarding this.
- *One Planet Consultants* had received the deposit towards the works that would be starting on 20<sup>th</sup> August – Cllr. Glendinning queried whether this would interfere with the Enstone Show and Cllr. Lee would ensure that it does not.
- *Ofgem – Site Audit of RHI Installations against the requirements of Renewable Heat Incentive Regulations 2011* – All the queries following the audit report had been rectified and Cllr. Lee was thanked for his work regarding this. Cllr. Lee would construct a file with instructions regarding how to take meter readings and place this in the meter room.
- *Fourteen saplings* – Cllr. Knott had received an email on the day of the meeting from Persimmon Homes explaining that 14 trees were to be planted in September. As yet, Persimmon has not taken responsibility for the wall and the Chair was in communication with the Management Company concerning this.
- *Boundary wall between the Spinneys and Braybrooke Close* – DC Andrew Beaney confirmed that there was a walkway on the pre-application paperwork but not on the actual planning application. Noted.

#### 74. **CORRESPONDENCE:-**

##### *West Oxfordshire District Council:-*

- *Code of Conduct Training* – Cllrs. Knott and Butler had attended the excellent training regarding Councillors' Code of Conduct and would circulate the power point presentation, to discuss this in further detail. It included details of pecuniary and personal interests and when these should be declared. Cllrs. Glendinning and the clerk would be attending the same training session in September.
- *Garden waste figures boost* – between 1<sup>st</sup> April and 10<sup>th</sup> July, a total of 31,410 garden waste licences were issued compared to 31,192 for the whole of the 2017/2018 financial year. *Noted*
- *Chipping Norton Leisure Centre set for expansion* – The Centre will be given an artificial turf pitch which will replace the existing Tarmac multi-use games area, while the size of the gym will be increased by 60 %. *Noted.*
- *Testing of Mobility Scooters* – Free checks on electric buggies will be carried out in Witney on 4<sup>th</sup> October and Chipping Norton on 18<sup>th</sup> October. The clerk would advertise this in the Ensign magazine. *Noted.*

##### *Oxfordshire County Council:-*

- *Highways maintenance briefing* – Information regarding how monies are spent at Highways had been circulated to all members. *Noted.*

- *Parish Transport Representative Minutes* – The minutes from June’s meeting had been circulated to all members. Noted.
- *Speed watch Campaign* – Cllr. Nikki Knott thanked Cllrs. Butler and Glendinning for all their hard work and dedication throughout the speed watch campaign. Three more residents had also volunteered to help. Cllr. Butler explained that the current speed camera was no longer supported by Thames Valley Police, leaving three possible options:-
  - a) Stop the Campaign
  - b) Purchase another piece of equipment at a cost of circa £1,000.00 in order to continue the campaign
  - c) Borrow the piece of equipment from Thames Valley Police
- After discussion it was agreed to purchase the equipment through County Cllr. Hilary Hibbert-Biles’ budget. Cllr. Butler agreed to do this.
- The worst area for speeding was the B4022 from Worths Garage heading north along the B4030.
- After the summer campaign, Cllrs. Butler & Glendinning will write a report for the Ensign magazine and website.

**Other:-**

- *OALC* – July’s briefing had been circulated to all members. Noted.
- *Police & Crime Commissioner Newsletter* – The report had been circulated to all members. Noted.
- *BBC Countryfile Live – Blenheim Palace* – All Parish Councillors had been offered a complimentary family ticket to attend the Countryfile Live. The clerk organised this.

75. **Planning Applications:-**

- **Soho Farmhouse, Great Tew, 18/01996/S73** – Variation of condition 2 of planning permission 16/03803/FUL (formation of production garden and erection of ten guest cottages, together with glass house and potting shed, erection of five garden rooms. Construction of hard surface to form part of existing internal operations/servicing route) to allow changes to approved plans. *No objection*
- **Pine Croft, Cleveley, 18/01905/HHD** – Alterations and erection of two storey extension. *No objection*

76. **Finance:-**

- a. *To agree the following accounts for payment:-  
Santander Account (normal parish account):-*

• Mrs Beth Sinclair	£603.87
• NEST Pension Scheme	£11.63
• WODC, grass cutting	£2,917.63
• WODC, grass cutting	£1,458.82
• C.E. Cambray	£1,800.00
• Enstone Parish Hall	£54.00
• OALC, training	£48.00

**Barclays – Enstone Parish Hall Account:-**

- *One Planets Consultants Ltd* £5,271.06

b. *Electronic Banking*

- Further paperwork had been received from Santander requesting the Parish Council to have only one authorised signatory to enable the Council to undertake online banking. All the invoices would be authorised at each Parish Council Meeting. Currently, cheques are written and signed by two authorised signatories, but this is not possible with online banking. It was unanimously agreed to change from two signatories to one signature. Cllrs. Nikki Knott and Marilyn Ivings signed the form confirming this change as well as signing a copy of these minutes which will be sent to Santander.

c. *Statement of Affairs to 30.6.2018*

- This had been circulated to all members prior to the meetings and Cllrs. Lee and Butler checked and audited the accounts and signed the risk assessment form.

**Dates of Next Meetings:-**

- Thursday 30<sup>th</sup> August 7.15 pm
- Thursday 27<sup>th</sup> September 7.15 pm

There being no further business the meeting ended at 8.45 pm