

DRAFT MINUTES

ENSTONE PARISH COUNCIL

A Meeting of the Council was held in Enstone Parish Hall on
Monday 18th December 2017 at 7.15 pm

PRESENT: Parish Councillors N. Knott (Chair), A. Lee, P. Shaw, T. Gilbert, P. Butler, M. Ivings, R. Parker, C. Glendinning, P. Johnson, D. Robottom and District Cllr. Andrew Beaney

APOLOGIES: County Councillor Hilary Hibbert-Biles

IN ATTENDANCE: Mrs Beth Sinclair – Parish Clerk

Cllr. Knott welcomed everyone to the meeting.

118. **DECLARATIONS OF INTEREST:-**

- Cllr. Glendinning declared an interest in Item 11 (Webmaster Honorarium)

119. **MINUTES OF THE PREVIOUS MEETING:-**

- The minutes of the Parish Council Meeting held on Thursday 23rd November, having been previously circulated were taken as read, agreed and signed.

120. **MATTERS ARISING:**

- **Painting of second bus shelter** – Cllr. Butler agreed to chase this up. Ongoing
- **Overgrown trees when exiting The Drive** – Highways were investigating this.
- **Bridleway between Cleveley & Radford** – this item would be removed from the agenda
- **Soho Farmhouse** – this item would be removed from the agenda, regarding a site visit
- **Grass Cutting donations** – Enstone Parish Hall Management Committee had contributed £100.00 towards grass cutting for the 2018/2019 season. An email from Rev. Mark Abrey had been circulated regarding the recent renovations to St. Kenelm's Church and the Parochial Church Council had suggested a donation of £250.00 towards the grass cutting season – Enstone Parish Council agreed to this and the clerk would thank Rev. Mark Abrey.
- **Willowbrook** – Following the last meeting, DC Andrew Beaney agreed to contact Mr. Phil Shaw at WODC regarding an update.
- **Minor Works' Budget** – The work along The Drive had been undertaken. Noted
- **Site Visit B4022** – the date for a site visit in the New Year was awaited.
- **Speedwatch Campaign** – ongoing

121. **PUBLIC DISCUSSION**

- **Beech Hedges** – Cllr. Knott was thanked for planting six beech plants along the boundary of Coxs Lane/The Paddocks which she had donated to the parish.

- **Recent snow & ice** – Cllr. Knott reported that following the recent bad weather, the roads and pavements around the Parish were dreadful, with minimal help from the County Council. The Lidstone Road was treacherous and many vehicles had become stranded after following the Sat Nav systems – this included a fire engine that had been called to an emergency. After discussion, it was agreed that the clerk would contact Oxfordshire County Council regarding its future help during snowy conditions and that a report would be put into the Ensign magazine with regards to the location of all the salt bins around the parish (eleven in total). Cllr. Knott has reserves of salt for residents to collect. Due to the difficulty in collecting supplies in the bad weather, it was agreed that the Parish Council would look at costs for a farmer to refill all the salt bins, as and when it was necessary. This would obviate the necessity for residents to do this, which is the current policy from Oxfordshire County Council. The Parish Council would also find out the regulations for putting up “Road Closed” signs at the entrance to the Lidstone Road and costs for a snow plough. Many vehicles exiting Soho Farmhouse and Heythrop Park had become stranded as the ‘B’ roads are not currently gritted by Oxfordshire County Council. It was agreed that it was not the responsibility of Parish Council members to help stranded vehicles but that the drivers must contact the road rescue services in the event of becoming stranded.

122. COUNTY COUNCILLOR’S REPORT

- No report had been received.

123. DISTRICT COUNCILLOR’S REPORT

- District Cllr. Andrew Beaney reported that there were continued problems with the new waste collection service and to report any difficulties to WODC. Noted.

124. PARISH HALL MATTERS:-

- *Heating System – further quotes – ongoing*
- *Declaration of Trust Document* – this had been received by Knights, Solicitors but contained an error. The clerk would contact the Solicitor for the contract to be amended.
- *Grant Monies – WODC* – The clerk informed the Council that the deadline for submitting the grant application was April 2018. Noted.
- *Persimmon Homes* – With all the outstanding work that Persimmon Homes had not undertaken, it was agreed to send a letter by registered post to the Managing Director at Persimmon Homes. This had been received by Persimmon Homes and a response was awaited.

125. CORRESPONDENCE:-

West Oxfordshire District Council:-

- *Local people the key to new affordable homes scheme* – MP Robert Courts officially opened the ten-home scheme in Kingham which will give priority to local residents who are otherwise priced out of the market. Noted.
- *Grant funding kick starts a new era for football club* – Charlbury Town Football & Sports Club has received £50,000.00 from WODC towards a new sports club. Noted.

- *New streets recall historic Witney figures* – A new housing development in Witney will feature streets named after individuals who have had a major influence on the town. Noted.

Oxfordshire County Council:-

- *None*

Other:-

- **Came & Company, Insurance Cover** – It was agreed that the current level of cover did not need to be increased. Noted
- **OALC – Planning Training** – the recent training had been cancelled due to the snowy weather and would be rescheduled in the New Year.
- **OALC – November Update** – the clerk had circulated this to all members. It was agreed that Cllr. David Robottom would attend the training day regarding the new General Data Protection Regulations (GDPR) and the clerk would organise this.
- **Oxfordshire Clinical Commissioning Group** – Several workshops had been arranged around the County regarding “HAVE YOUR SAY ON YOUR DOCTORS SURGERY AND FUTURE OF GP SERVICES IN OXFORDSHIRE.” Noted
- **Parish Transport Representatives’ Meeting** – The minutes from the meeting had been circulated to all members. Noted
- **Green Gym** – The Green Gym had undertaken the work at the Church Enstone junction and was thanked for this. Noted
- **Thames Valley Police** – The rural crime update from Assistant Chief Constable Nikki Ross had been circulated to all members. Noted.

126. **Planning Applications:-**

- **Artyard Café, The Drive, 17/03332/FULL** – Installation of play equipment for use by children of patrons. *No objection*
- **Dorden Cottage, Lidstone, 17/03709/HHD** – Erection of single storey garden summerhouse at the bottom of the garden. *No objection*
- **Enforcement Reference, 17/00183/PENF, Oxfordshire Sport Flying Club, Enstone Airfield** – Alleged unauthorized engineering operations and non-compliance with planning application 12/1720/S73 – *Noted*
- **Appeal – Land South of Oxford Road, 17/0426/OUT, Section 8 Appeal by Rosconn Group** – A resident had passed onto Cllr. Knott a book titled “Garden Journal” (ISSN Ref: 0307 1243) that included a chapter on *The Enstone Marvels – Rediscovered*. After discussion it was felt this may indicate some evidence there are elements of The Marvels in the field contained in this planning application. It was agreed that Cllr. Knott would scan a copy of this to the Planning Department at WODC and to all members of the Parish Council for reference. Noted.
- **The Driving Centre, Enstone Airfield, 17/03745/OUT (The Mullin Concept)** – Construction of museum building, showroom building, corporate hospitality building, energy centre/store building, workshop building. Formation of car exercise road. Construction of 28 holiday lodges. Formation of landscaped grounds. Associated site services and external works. Diversion of public footpath. Cllr. Butler was thanked for Chairing the public meeting on 1st December and Cllr. Glendinning was thanked for taking the notes. Eighty-five members of the public had attended. *After discussion it was agreed to hold a Planning Meeting on Friday 19th January at 7.00 pm in the Main Hall at the Parish Hall – this would be put into the Ensign magazine and website.* The clerk would contact Mr. Hedigan to ask for a full

paper copy of the planning application – as the planning application had been registered under the parish of Great Tew, Enstone Parish Council would not automatically receive a paper copy. An extension to receive comments had been granted to Monday 22nd January.

Decisions Received:-

- **5 The Drive, Enstone, 17/03283/HHD** – Erection of single and two storey rear extensions – *Approved*
- **Five Chimneys, Church Enstone, 17/03229/HHD & 17/03221/LBC** – Alterations and insertion of two new windows. *Approved*
- **Willowbrook, Radford, 16/00342/RES** – Discharge of condition 3 of planning permission 16/00342/RES – *Split Decision, part approved; part refused*

127. **FINANCE:-**

a) *To agree the following accounts for payment:-*

Santander:-

- Mrs Beth Sinclair £633.99
- NEST Pension Scheme £5.55
- Office 365 Yearly Renewal £79.99
- Webmaster Honorarium £150.00

Barclays:-

- Knights, Solicitors £1,680.00

Monies Received – Santander:-

- Enstone Parish Hall Committee £100.00

b) Webaster Honorarium – It was agreed to increase the honorarium to £150.00. Rachel Hunt was thanked for all her hard work keeping the website and facebook pages for the parish updated.

c) Electronic Banking – the clerk had written to Santander and was awaiting a response.

128. **Dates of Next Meetings –**

- Friday 19th January 2018 7.00 pm
- Thursday 25th January 2018 7.15 pm
- Thursday 22nd February 7.15 pm

There being no further business the meeting ended at 8.45 pm.