

ENSTONE PARISH COUNCIL

You are hereby summoned to attend the Annual Meeting of Enstone Parish Council to be held on **Thursday 24th May 2018** at 7.15 pm at Enstone Parish Hall for the purpose of transacting the following business.

Clerk to the Council

ORDER OF BUSINESS

1. Apologies for Absence
2. Election of Chairman
3. Chairman's Declaration of Acceptance of Office
4. Election of Vice-Chairman
5. Vice-Chairman's Declaration of Acceptance of Office
6. Appointment of **TWO** members to carry out quarterly independent checks of the Council's Financial Records
Currently:- Cllr. A. Lee & Cllr. P. Butler
7. To confirm the Appointment of **THREE** Trustees to the Enstone Relief in Need Charity Four Year Term of Office
Current Trustees
Mr Julian Watts until 31st May 2017
Mr Richard Parker until 31st May 2017
Mrs Susanne Hamilton – advertised for a replacement but no response
8. To Appoint a Representative to the Enstone School Board of Governors 4 Year Term of Office
Currently:- District Cllr. Andrew Beaney
9. To Appoint a Parish Transport Representative
Current Representative:- None
10. To Appoint a Planning Sub-Committee
Currently:- All Members of the Council
11. To confirm Santander and Barclays' bank signatories
Currently
Cllrs. N. Knott, M. Ivings and P. Shaw – SANTANDER
Cllrs. N. Knott and C. Glendinning - BARCLAYS
12. To Appoint a Committee to receive Notifications covering complaints about members
Current Composition
Chairman, Vice-Chairman, one other member and Clerk
13. Annual review of attendance of Councillors May 2017 to April 2018
14. Review of Clerk's salary
14. To appoint Councillors to check through the draft minutes:
Currently
Cllrs. N. Knott, C. Glendinning, M. Ivings and P. Butler
15. Update of Register of Interests